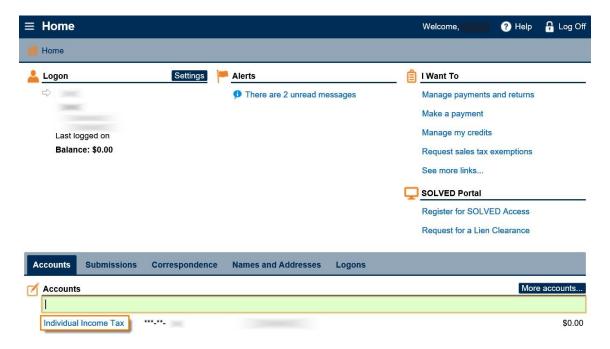


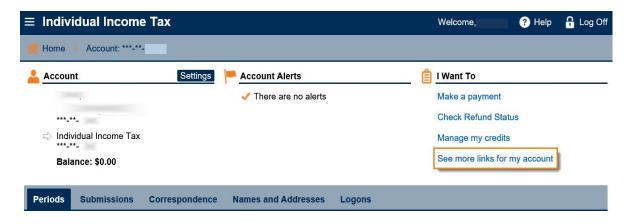
The following documentation provides information on how to sign up to receive notifications via the Georgia Tax Center (GTC) whenever an Individual Income tax return is filed using your Social Security number and/or whenever an Individual Income tax refund is issued with your Social Security number.

How to Sign Up to Receive Notifications

- 1. Logon to the GTC website (https://gtc.dor.ga.gov).
- 2. Click the **Individual Income Tax** hyperlink under the **Accounts** tab.

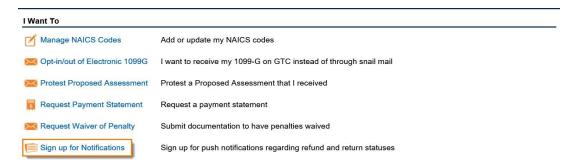


3. Under the **I Want To** section, click the **See more links for my account** hyperlink.

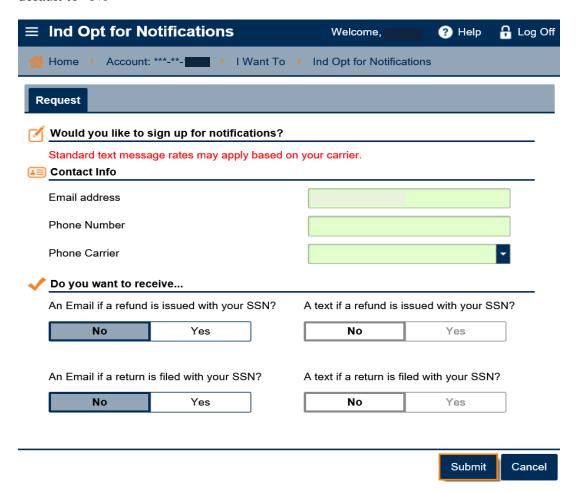




4. Click the **Sign up for Notifications** hyperlink.



- 5. Complete the web request and click the **Submit** button
 - Your authentication email address will populate in the Email address field. This can be changed or removed.
 - You can provide an email address, a cell phone number, or both
 - Answer "Yes" or "No" to each question under the "Do you want to receive" section. If
 you did not provide the contact information at the top of the request, the answer will
 default to "No"





6. Click Yes to confirm you want to submit the request



A Confirmation Page will appear. Record your confirmation number or print the page for your records.

